

**Massachusetts Water Pollution Control Association  
Board of Directors Meeting  
February 26, 2012**

**Present at meeting:** Directors Ray Willis, Mike Foisy, Bob Greene, Marcel Tremblay, Jim LaLiberte, Michael Moreau, Vinnie Melendez, Secretary / Treasurer Lynn Foisy

**Absent from meeting:** Directors Tom Azevedo, Tom Bienkiewicz, Dan Freitas, Mike Burke, Valerie Flaherty & Eric Smith.

President Ray Willis called the meeting to order at 4:10 pm. A quorum was established.

**OLD BUSINESS:**

1. **Meeting Minutes** - The minutes from the December 5, 2012 BOD meeting were approved
2. **Secretary/Treasurer** - Lynn Foisy presented the attached Secretary/Treasurer report.
3. **General Administration** -
  - a. *March Quarterly Meeting* - will be held Thursday, March 21, 2013 at the Devens Common Center. 10 registrations received to date.
  - b. *Legislative Event* - 18 registrations received to date. BOD members asked to call their Representatives and Senators.
  - c. *Specialty Meetings* - Registrations are slow - will ask Janice to send out another eblast to our membership.
  - d. *Director Vacancies* - The BOD has received resignations from Dan Freitas & Valerie Flaherty. Motions were made to appoint Justin DeMello to fill the remaining 1.5 years of Valerie's term and Joe Witts to fill the remaining 2.5 years of Dan's term. Both motions were seconded and approved.
  - e. *Industrial/Stormwater/Lab Committees* - All have vacancies that the current Committee Chairs are trying to fill. Ray asked the NEWEA Committees if there is any interest in helping out.
4. **NEWEA Director** -
  - a. *ASA Meeting* - Ray attended both the ASA and Government Affairs Committee meetings.
  - b. *WEF Workshop* - Ray also attended the WEF Workshop. Topics discussed were tools for public outreach, education & media relations. Currently working on the Water's Worth It campaign using the Ad Council to go nationwide. Also looking into changing the Wastewater title to "Water Recovery Systems"
  - c. *Operator Day Luncheon* - the Management Training Class seemed to blend into the background. MWPCA will invite the graduates to the Trade Show to present certificates again. Jim L will email all graduates.

5. **Committee Reports -**

- a. *Bylaws Committee* - Proposed bylaw changes were printed in the Winter 2013 newsletter. They will be opened for discussion at the March meeting and presented to the membership for a vote at the June meeting.
- b. *Membership Committee* - Justin has completed a map of MA showing where our members are from (attached). The committee is proposing a change in the questions on the renewal form to get better information about our membership.

6. **New Business -**

- a. *Newsletter* - Deadline for submitting articles will be April 15, 2013.
- b. *June Quarterly Meeting* - need the date and location.

Having no other business, the meeting was adjourned at 5:20 pm.

Respectively submitted,



Lynn Foisy  
Secretary / Treasurer

**Massachusetts Water Pollution Control Association  
Board of Directors Meeting  
April 22, 2013 - Alden Training Center**

**Present at Meeting:** Directors Bob Greene, Jim LaLiberte, Marcel Tremblay, Mike Foisy, Mike Moreau, Ray Willis, Tom Azevedo, Tom Bienkiewicz, Vinnie Melendez, Secretary / Treasurer Lynn Foisy and Member Bob Mack.

**Absent from Meeting:** Directors Eric Smith, Joe Witts, Justin DeMello and Mike Burke.

President Ray Willis called the meeting to order at 4:05 pm. A quorum was established. A moment of silence was held to honor the victims of the Boston Marathon Bombings.

**OLD BUSINESS:**

1. **Meeting Minutes** - The minutes from the March 21, 2103 BOD meeting were approved
2. **Secretary/Treasurer** - Lynn Foisy presented the attached Secretary/Treasurer report.
3. **Budget Review** - The budget will be presented to the BOD at the Annual Meeting for approval.
4. **NEWEA Spring Meeting -**
  - a. **Operators Challenge** - The Masserators will compete in the Spring event.

- b. Water's Worth It – MWPCA will cosponsor the Water's Worth It event in June in Brewster, MA. There will be no cost to us. MWPCA members will be able to attend at the NEWEA rate.
5. Newsletter – Draft emailed to the BOD for review. Will go to the printer next week.
6. Organizational Manual – the Org Manual is on hold until after the June quarterly meeting. Membership will be voting on changes to the bylaws that will re-define the roles of president, 1<sup>st</sup> vice president, 2<sup>nd</sup> vice president and past president. It will also re-define the duties of each office.
7. Committees – Committee Chairs will be invited to the BOD meetings held at the quarterly meetings.
8. TAC/BOC – NEWEA will assign the MA Director to be the TAC rep for them. The next meeting will be late May / early June. Doug Borgatti was approved by the BOD to represent MWPCA on the BOC. He will be asked to provide reports to the BOD after each meeting.
9. Golf Tournament – need sponsors and raffle prizes. BOD members are asked to reach out to vendors for this.
10. June Quarterly Meeting – June 19, 2013, Log Cabin, Holyoke, MA. Agenda has been completed and speakers confirmed.
11. Trade Show – September 18, 2013, Wachusett Inn, Princeton, MA. We have been notified there is a limited amount of 8' tables available. There will be an extra charge for additional tables. We will ask Wachusett to share the cost.
12. Legislative Reception – March 14, 2014, Omni Parker House, Boston, MA. Will request Kennedy Room.
13. Operator Exchange – will be with Maine September 18- September 20, 2013. Need an operator. Will post in newsletter. 10 TCH's will be available.

Having no other business, the meeting was adjourned at 5:36 pm.

Respectively submitted,



Lynn Foisy  
Secretary / Treasurer

**Massachusetts Water Pollution Control Association  
Board of Directors Meeting  
June 19, 2013 – Log Cabin**

**Present at Meeting:** Directors Bob Greene, Marcel Tremblay, Mike Foisy, Mike Moreau, Ray Willis, Tom Azevedo, Tom Bienkiewicz, Vinnie Melendez, Eric Smith, Secretary / Treasurer Lynn Foisy and Members Jane Brooks, Charlie Tyler and Jeff Murawski.

**Absent from Meeting:** Directors Joe Witts, Justin DeMello, Jim LaLiberte, and Mike Burke.

President Ray Willis called the meeting to order at 1:07 pm. A quorum was established.

**OLD BUSINESS:**

1. **Meeting Minutes** – The minutes from the April 22, 2013 with one change. Date is shown as 2012 – corrected to 2013.
2. **Secretary/Treasurer** – Lynn Foisy presented the attached Secretary/Treasurer report.
3. **NEWEA Spring Meeting -**
  - a. **Operators Challenge** – The Masserators finished in 2<sup>nd</sup> place. Jane Brooks will try to get a video for the board.
  - b. **Water's Worth It** – Ray attended the event with presentations from 3 Cape Cod speakers. Event was recorded for local access and the Cape Cod Times.
  - c. **NEWEA announced their public outreach awards.** They also have a welcome call to all new members as well as a student & young professionals membership.
4. **Newsletter** – Deadline for submissions are 07/15/13. Marcel is completing an article on the Billerica WWTP and an article on conducting plant tours.
5. **TAC/BOC** – TAC is working on the next Management Training Program as well as course getting back to basics: basic, intermediate & advanced process control. BOC – Doug Borgatti will remain the MWPCA rep and report to BOD.
6. **NEWEA Awards** – Operator of the Year : Joe Fijal – Adams WWTP / Pelouquin Award: Janice Moran- NEWEA
7. **Trade Show** – September 18, 2013, Wachusett Inn, Princeton, MA. We have been notified there is a limited amount of 8' tables available. There will be an extra charge for additional tables. Wachusett will share the cost.
8. **Operator Exchange** – will be with Maine September 18- September 20, 2013. Will include a Golf Tourney & Trade Show. Notice was posted in the last issue to MassWaters.
9. **MWPCA Annual Meeting** – to be held 2<sup>nd</sup> week of July. Meeting at training center followed by dinner at Chuck's.
10. **Public Outreach** – will continue to try and speak with Voc/Tech classes. Mike M to chair. MWPCA will encourage internships with its members.
11. **Meeting Schedule** – recommended to hold 6 face to face meetings per year. 3 at quarterly meetings, 1 at the Trade Show and 2 others within the year.
12. **New Business** –
  - a. The December Quarterly meeting will be Dec 3, 4 or 5, 2013 at the Holiday Inn in Mansfield, MA
  - b. The Awards Committee will meet in July for the Plant Performance Awards.
  - c. Charlie Tyler informed the board the Joel Gordon, MWPCA Life Member retired from the Pittsfield WWTP passed away.

Having no other business, the meeting was adjourned at 5:36 pm.

Respectively submitted,



Lynn Foisy  
Secretary / Treasurer

**Massachusetts Water Pollution Control Association  
Annual Meeting of the Board of Directors  
July 9, 2013 – Alden Training Center**

**Present at Meeting:** Directors Bob Greene, Marcel Tremblay, Mike Foisy, Mike Moreau, Ray Willis, Tom Bienkiewicz, Vinnie Melendez, Jim LaLiberte, Justin deMello, Secretary / Treasurer Lynn Foisy and Member Charlie Tyler.

**Absent from Meeting:** Directors Joe Witts, Mike Burke, Eric Smith and Tom Azevedo.

President Ray Willis called the meeting to order at 5:36 pm. A quorum was established.

**OLD BUSINESS:**

1. **Meeting Minutes** – The minutes from the June 19, 2012 were approved.
2. **Officer Nominations** – The following officer nominations were made and approved.
  - a. **President** – Raymond Willis
  - b. **President Elect** – Michael Foisy
  - c. **Vice President** – Marcel Tremblay
  - d. **Program Coordinator** - Thomas Azevedo
  - e. **Education Coordinator** - Vinnie Melendez
  - f. **Election Coordinator \*** - Charles Tyler
  - g. **Secretary / Treasurer \*** - Lynn Foisy

\* Both Election Coordinator and Secretary / Treasurer are interim positions. They will be eliminated with the implementation of the new bylaws. The board will be looking for nominations for the Secretary, Treasurer and Executive Director positions at the September meeting.
3. **Secretary / Treasurer Report** –
  - a. Lynn Foisy presented the attached Secretary / Treasurer’s report and the final P & L Report for FY 2013.
  - b. A corporate membership proposal was emailed to the BOD for comments.
  - c. It was decided to continue mailing membership cards for this FY and look into a “credit card” style card to change to next year.
4. **2013 – 2014 Budget** – The finance committee will present the final budget to Ray next week. Ray will send to BOD for an email vote.
5. **Newsletter** – Deadline for submissions are 07/15/13.
6. **Committee Reports** – Members are needed for the Industrial Committee. Specialty classes are being planned for the fall from the Education Committee. Membership Committee will add data from renewal forms to analysis.

7. **Trade Show** – September 18, 2013, Wachusett Inn, Princeton, MA. Eblasts have been sent to vendors and members. Both registration forms will be included in the newsletter.
8. **Operator Exchange** – will be with Maine September 18- September 20, 2013.
9. **Initiatives for 2013** - 2014
  - a. Continue to build web site
  - b. Convert to electronic communications
  - c. Add specialty classes

Having no other business, the meeting was adjourned at 7:45 pm.

Respectively submitted,



Lynn Foisy  
Secretary / Treasurer

**Massachusetts Water Pollution Control Association  
Annual Meeting of the Board of Directors  
September 18, 2013 – Alden Training Center**

**Present at Meeting:** President Ray Willis, President Elect Mike Foisy, Vice President Marcel Tremblay, Past President Mike Moreau, Secretary / Director Lynn Foisy, Directors Tom Azevedo, Eric Smith, Vinnie Melendez, Justin DeMello, Jim LaLiberte, Bob Greene, Mike Burke, DEP Representative Tom Bienkiewicz, Members Karla Sangrey, Valerie Flaherty and Bob Mack.

**Absent from Meeting:** Directors Joe Witts

President Ray Willis called the meeting to order at 1:41 pm. A quorum was established.

**BUSINESS:**

1. **Meeting Minutes** – The minutes from the July 9, 2013 Board of Directors meeting were approved.
2. **Membership Fee Waiver** – Dan Freitas from the Mass Maritime Academy requested a waiver for 7 MMA employees. MMA does not meet the bylaw requirements for a waiver and are denied. Ray will inform MMA by letter.
3. **Officer Appointments** – Appointments for Treasurer and Secretary will be continued until the December 2013 Board of Directors meeting.
4. **Finance Committee** – Lynn presented the attached Secretary / Treasurer's report.
5. **Committee Updates** –

- a. **TAC** – Jim emailed the proposed revisions to the TAC agreement. Additional changes requested are: The period of Feb through June will be changed to March through June, NEIWPC will offer flexibility of scheduling regarding their first priority and the Upper Blackstone will charge \$25 per day to be held in an escrow fund to help maintain internet service. This fund will be managed by MWPCA and will have 2 signatures; one rep from MWPCA and one from UBWPAD.
- b. **Government Affairs** – Legislative Reception is scheduled for March 6, 2013. The MA Water Infrastructure Alliance may be interested in co-sponsoring.
- c. **Awards Committee** – NEWEA awards were re-presented. Valerie and Tom A also presented lifetime awards to Joe Shepherd and Frank Arnold. Awards were also presented to best small, medium and large plants.
- c. **Golf Committee** – the Annual Golf Tourney has been scheduled for the Friday before Father’s Day, 2014.
6. **Newsletter** – Deadline for submissions is October 15, 2014. Newsletter is scheduled to be mailed by November 1, 2014.
7. **Student Membership** – the Board voted to accept the proposal for a student membership.
8. **Trade Show** – The Trade Show was well received. The condition of the floor when we arrived was not satisfactory. Tom will let Missy from Wachusett know.
9. **Operator Exchange** – program went well. Tom from Maine will write an article for the newsletter. Phil Ryan from MA traveled to Maine.
10. **Executive Director** – Lynn Foisy was nominated and approved to be the Executive Director for MWPCA.
11. **NEWEA Massachusetts Director** – Mike Moreau was nominated and approved to be the MA Director for NEWEA.
12. **December Quarterly Meeting** – will be held at Bristol Community College. We will open the meeting to local Voke Schools and Colleges. MWPCA will host a job fair after the meeting for the students.
13. **Website** – will work on updating the website. Marcel volunteered to look at the website.
14. **Organization Manual** – this is still in progress
15. **BOD** – the next BOD meeting will be December 3, 2013

Having no other business, the meeting was adjourned at 3:21 pm.

Respectively submitted,



Executive Director

**Massachusetts Water Pollution Control Association  
Annual Meeting of the Board of Directors  
December 4, 2013 – Alden Training Center**

**Present at Meeting:** President Ray Willis, , , Past President Mike Moreau, Executive Director Lynn Foisy, Directors Tom Azevedo, Eric Smith, Justin DeMello, Jim LaLiberte, Bob Greene, Mike Burke, Members Trina Picardi & Charlie Tyler.

**Absent from Meeting:** President Elect Mike Foisy, Vice President Marcel Tremblay, Directors Joe Witts, Vinnie Melendez & DEP Representative Tom Bienkiewicz.

President Ray Willis called the meeting to order at 1:10 pm. A quorum was established.

**BUSINESS:**

1. ***Meeting Minutes*** – The minutes from the September 18, 2013 Board of Directors meeting were not available to approve. Continue to the next meeting.
2. ***SMT Update*** – Ray Willis has been nominated for the Vice President of NEWEA. If approved, Ray will need to step down from MWPCA President early.
3. ***Committee Updates*** –
  - a. ***Membership Committee*** - Over 600 survey responses came in with the membership renewals. Justin presented the results. The top benefit of being a member was convenient TCH's. Justin will send a copy of the results to Lynn.
  - b. Lab Committee – Trina reports that the committee is networking to get more members.
4. ***Newsletter*** – Deadline for submissions is January 15, 2014.
5. ***Public Outreach – MWPCA would like to target more youth groups and veterans.***
6. ***Bill S1880 Redraft*** – Ray would like the board to read and get back to him next week to see if MWPCA will back the bill.
7. ***NEWEA 2014 Conference*** – MWPCA has reserved 3 rooms. We will also sponsor 16 members for Operator's Day.
8. ***Legislative Event*** – Lynn will send out a Save The Date eblast.
9. ***March Meeting*** – March 20, 2014 – Devens, MA
10. ***Golf Tourney*** – June 13, 2014 – Shaker Hills, Harvard, MA

Having no other business, the meeting was adjourned at 2:18 pm.

Respectively submitted,



Executive Director